



Brompton Hall School Traffic Management Plan

Version 1
Updated February 2024



Traffic Management Plan

1. Introduction

This document has been prepared to inform employees, pupils, parents and carers and visitors about the site rules concerning pedestrian and vehicle management.

Brompton Hall School takes the Health & Safety of all site users very seriously. It is therefore imperative that individuals take care, when in the school grounds or within the vicinity of the school and follow instructions to reduce the risk of injury. If there are any concerns about traffic safety, these should be reported to the School Office.

Copies of this document are available to School Staff, pupils, parents and carers via our school website <https://bromptonhallschool.org.uk/> and will be issued to contracted taxi company's via North Yorkshire Council Transport Team or the equivalent Local Authority.

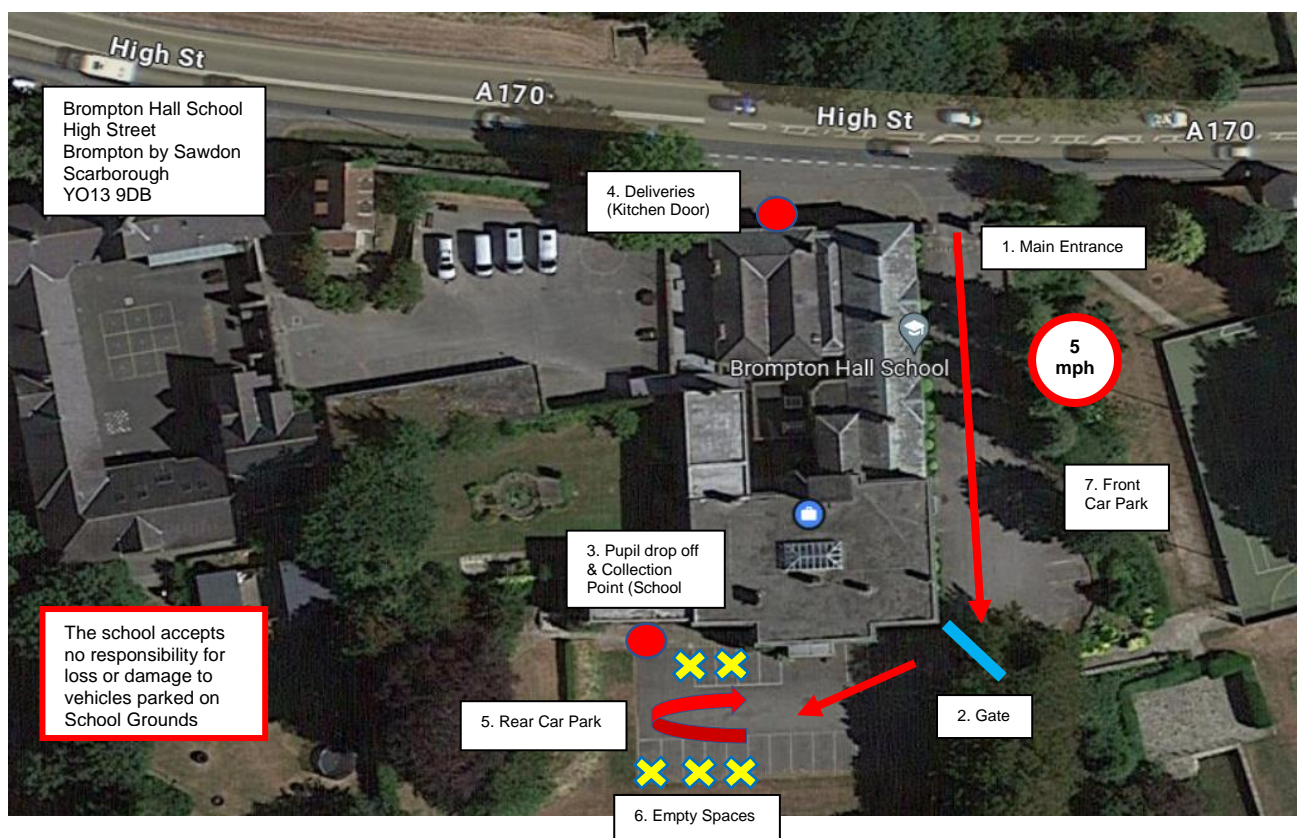
For further information, please contact Brompton Hall School, tel: 01723 859121 or email: bromptonhall-admin@vennacademy.org

2. Opening Times

The School is open between 0800am until 1700pm Monday to Thursday and 0800am to 1430pm Friday.

The school is open to pupils 0830am until 1700pm Monday to Thursday and 0800am to 1330pm Friday, however some pupils are on different timetables and there are various arrivals / departs throughout the day.

3. School Access & Location





4. Taxi dispatch and collection of pupils

Dispatch of Pupils

Taxis to arrive for 0830am from the A170 road through the Main Entrance (1) maintaining a speed limit of 5mph or less, driving through to the Rear Car Park (5) Taxis are to turn around in the space allocated and park parallel to the School Office building (3) allowing a queue formation to occur. The flow of traffic and entrance to the gate (2) will be monitored by the Traffic Marshall who will instruct the taxis as required. Pupils are not to leave the taxi until a member of staff indicates they are ready to receive pupils into the School.

If arriving after 0845am please present the pupil to a member of School Office staff.

Collection of Pupils

If collecting a pupil during the School day, the taxi should park in front of the School Office (3) in one of the empty spaces (6) taxi driver /escort should report to reception and the pupil will be requested for handover.

If collecting a pupil at the end of the School day (315pm) the taxi should park in front of the School Office (3) in one of the empty spaces (6) taxi driver / escort is to wait in reception, a member of staff will radio call for pupils as required to come down for handover and will be recorded as being collected.

If collecting a pupil at the end of Extended day (500pm) the taxi should park in any available spaces in the Rear Car Park (5) taxi driver / escort is to wait in reception, a member of staff will radio call for pupils as required to come down for handover and will be recorded as being collected.

5. Parent/Carer dispatch and collection of pupils

Dispatch of your child

Parking is available in front of the School Office (3) in one of the empty spaces (6). Please present your child to reception so they can be recorded as attending and the tutor notified to come and collect.

Collection of your Child

Parking is available in front of the School Office (3) in one of the empty spaces (6). Please report to School Reception for your child to be requested.

5. Staff

Parking is available in the Front Car park (7) and Rear Car park (5). Spaces in front of the School Office building (6) are kept free for taxis and visitors and these spaces must not be parked in. If there are no spaces available, there is parking available in the village, however, please park responsibly and show consideration to the people who live in the village.

6. Pedestrians

Whilst walking through the Car Park, pedestrians must exercise caution to ensure their safety, being mindful for vehicles arriving / leaving and staying as close to the main building as possible, using designated entry points.

Pupils walking in groups should do so slowly and carefully, being mindful of each other and vehicles arriving /leaving.

7. Deliveries

Large deliveries should be delivered to the servery area in the Kitchen. The green doors are located on the Main Road A170 (4) the School Office can be contacted if no answer to the doorbell. Small deliveries can be delivered to the School Office (3)

**8. Disabled Access**

If you require disabled access to the School, please call the School Office on 01723 859121 or email: Bromptonhall-admin@vennacademy.org for further information. Brompton Hall School will try and accommodate the needs of the visitor and arrange parking requirements to suit each individual.